

**CITY OF SHEBOYGAN FALLS COMMON COUNCIL MEETING
SHEBOYGAN FALLS MUNICIPAL BUILDING
1ST FLOOR COUNCIL CHAMBERS
375 BUFFALO STREET**

**COUNCIL MEETING
FEBRUARY 3, 2021
6:30 P.M.**

Committee of the Whole	5:30 P.M.
Economic Development – Closed	6:40 P.M.

ROLL CALL

MINUTES

GENERAL

1. Appearances
2. Correspondence
3. Announcements
 - a. 2021 Spring Primary Election to be held at City Hall Tuesday, February 16, 2021. Polls are open from 7:00 A.M. – 8:00 P.M.

CITY SERVICES

1. Cross Connection Inspection Program Renewal Proposal – HydroCorp
2. WIDNR – UNPS Grant Application with Strand & Associates

FINANCE & PERSONNEL

1. Property & Liability Insurance Renewal

BILLS

Assign: A.M. – T.V.

ADJOURN

Please Note:

There has been a Zoom Conference meeting set up for the Committee of the Whole and Common Council Meeting. Members of the Council may be appearing remotely. The public is welcome to attend online or via phone. Please contact the City Clerk's office to obtain the Meeting ID at 920-467-7900 ext. 110



City of
SHEBOYGAN FALLS

MEETING NOTICE

**COMMITTEE OF THE WHOLE
WEDNESDAY, FEBRUARY 3, 2021
1ST FLOOR COUNCIL CHAMBERS
MUNICIPAL BUILDING, 375 BUFFALO STREET
5:30 P.M.**

I. CITY SERVICES

1. Large Rainfall Resulting in Sanitary Sewer Backup – Lower Broadway Area: Steps Taken and Future Plans
2. Cross Connection Inspection Program Renewal Proposal – HydroCorp
3. WI DNR – UNPS Grant Application with Strand & Associates

BY THE ORDER OF CHAIRPERSON:

PAUL JENSEN

MEMBERS:

PETER WEBER

TOM BIGLER

II. FINANCE & PERSONNEL

1. Property & Liability Insurance Renewal

BY THE ORDER OF CHAIRPERSON:

TERRY VAN ENGEN

MEMBERS:

PETER WEBER

ALAN MAYER

III. PROPERTY COMMITTEE

1. Review of Commercial Zoning Ordinance
 - a. DRAFT – Ordinance No. __ - An Ordinance Amending 17.10 and 17.11 of the Municipal Code of the City of Sheboygan Falls Regarding Zoning Code
2. City Owned Conservancy Land – Greenview Neighborhood

BY THE ORDER OF CHAIRPERSON:

TOM BIGLER

MEMBERS:

PAUL JENSEN

JACOB IMMEL

6:40 P.M.

IV. ECONOMIC DEVELOPMENT - *Closed*

1. *Move to Closed Session – Pursuant to WI State Statute 19.85 (1)(e)*
2. Subdivision Development Negotiations
3. Vision Business Park Negotiations
4. Open Session – Committee will consider any motions that might arise due to discussion in closed session

**COMMITTEE OF THE WHOLE
BY ORDER OF MAYOR RANDY J. MEYER**

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CITY OF SHEBOYGAN FALLS COMMON COUNCIL MEETING MINUTES

JANUARY 20, 2021

CALLED TO ORDER: 6:35 P.M.

ADJOURNED: 6:41 P.M.

Alders present: Alan Mayer, Peter Weber, Jacob Immel, Terry Van Engen, Tom Bigler, and Paul Jensen. Mayor Randy Meyer presiding.

Minutes:

Alderman Immel made a motion to approve the minutes from the January 6, 2021 council meeting. Alderman Jensen seconded the motion. Motion carried on unanimous roll call vote of the council.

General:

Alderman Mayer made a motion to approve the Development Agreement for Poly Vinyl Co., Inc. Alderman Immel seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderman Weber made a motion to approve the travel request for Steve Ross to attend the 2021 WPLF Conference in Wisconsin Dells, February 7-10, 2021. Alderman Van Engen seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderman Bigler made a motion to approve the Kayak/Boat Launch Design from Distinctive Design Studio. Alderman Jensen seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderman Immel made a motion to approve the dog fancier permit for Gina Schultz. Alderman Mayer seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderman Immel made a motion to approve Lester Hahn Jr as the Agent for the Fat Cow Pub & Eatery. Alderman Jensen seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderman Immel made a motion to approve the beverage operator license for Katrina Niemann. Alderman Mayer seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderman Immel made a motion to approve the beverage operator license renewal for Melissa Julich. Alderman Jensen seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderman Immel made a motion to approve the bills for the month of January. Alderman Bigler seconded the motion. Motion carried on unanimous roll call vote of the council.

Alderman Van Engen made a motion to adjourn. Alderman Immel seconded the motion. Motion carried on unanimous roll call vote of the council.

Randy J. Meyer, Mayor

Alyssa M. Walford, City Clerk

CITY OF SHEBOYGAN FALLS COMMITTEE OF THE WHOLE MEETING MINUTES

JANUARY 20, 2021

CALLED TO ORDER: 5:30 P.M.

CLOSED: 6:35 P.M.

Alderspersons present: Alan Mayer, Peter Weber, Jacob Immel, Terry Van Engen, Tom Bigler, and Paul Jensen. Mayor Randy Meyer presiding.

I. ECONOMIC DEVELOPMENT

Aldersperson Immel made a motion to recommend the Development Agreement for Poly Vinyl Co., Inc. to the council for approval. Aldersperson Van Engen seconded the motion. Motion carried on unanimous roll call vote of the committee.

II. FINANCE & PERSONNEL

City Administrator Shad Tenpas and City Clerk/Treasurer Alyssa Walford discussed the RFP for Banking Services with the committee. The City will be establishing a primary banking relationship with National Exchange Bank & Trust.

III. PROPERTY COMMITTEE

Aldersperson Immel made a motion to recommend the Kayak/Boat Launch Design with Distinctive Designs to the council for approval. Aldersperson Jensen seconded the motion. Motion carried on unanimous roll call vote of the committee.

The committee held a discussion on the draft commercial zoning ordinance. No action was taken.

Mayor Meyer closed the Committee of the Whole meeting at 6:35pm.

Randy J. Meyer, Mayor

Alyssa M. Walford, City Clerk

QUOTE 02/03/2021

2021/2022 Property/Liability Insurance Renewal

	2020/2021	Coverage 2021/2022
Property & Auto Collision (EMC)	\$56,814	\$59,094
Liability (CIC)	\$36,716	\$39,451
Inland Marine (EMC)	\$ 1,218	\$ 1,291
Crime (CIC)	<u>\$ 1,707</u>	<u>\$ 1,707</u>
	\$96,455	\$101,543

(CIC) – Community Insurance Corporation

(EMC) – EMC Insurance Companies

Approximate 5.5% overall increase

*About 1% increase was due to adding a few newer vehicles throughout the year. The initial increase was 8.5% but after much discussion with underwriters, EMC & CIC reduced that to 5.5%, due to our favorable history.

*Some municipalities are seeing an average 8-9% increase.



PRICING/PROPOSED FEES

HydroCorp to complete inspections, appointments, customer care service and program administration.
Compliance/follow up inspections and administration related to compliance/follow up inspections included.

PRICING:

_____ **Initial Inspections of 120 non-residential services connections and an overall total of up to 150 inspections including follow up compliance inspections.**

_____ **\$19,320.00 dollars.**

HydroCorp will invoice monthly in equal installments upon receipt of signed contract/agreement

Submitted by: HYDROCORP- CORPORATE OFFICE- 5700 CROOKS RD SUITE 100 TROY MI 48098

Craig Wolf | 612-850-8939 | cwolf@hydrocorpinc.com

Accepted by:

X _____

Village/Utility Representative (Signature)

Date

Printed Name / Title

Plan for sanitary sewer backups

1. Perform calculations on lowering the black line at our pump station. Investigation is pointing to the black line being a best estimate from 12 years ago.
The line has been lowered.
2. Perform and if possible, accelerate the planned sanitary sewer study.
The funding for the sanitary sewer study and infiltration study have both been approved and this work is progressing.
3. Investigate purchasing larger pumps. The recent by-pass was from a large quick volume of rainfall.
Installing larger pumps was investigated and determined to not be a practical solution.
4. Start an up to \$1,000 grant program for the installation of back flow preventer valves.
These funds would come out of the sanitary sewer account if approved by the Council.
5. Start a neighborhood clear water inspection program to find non-compliant connections in homes.
The neighborhood inspection program needs further discussion. The City used to be able to perform clear water inspections upon the sale of a home and require illegal connections diverting stormwater into the sanitary sewer to be changed to sump pumps connected to the storm sewer. Unfortunately, five years ago, the State made this requirement upon sale no longer enforceable. Our current ordinances allow for these inspections to be performed upon public notice. We should explore after we receive the results of the sanitary sewer and infiltration study.
6. Continue lead line and non-compliant sewer replacement program.
This program started four years ago and continues, reducing storm water infiltration into the sanitary sewer.
7. Continue efforts to reduce stormwater infiltration in the older portions of the city. We have made significant improvements. Rainfalls that caused by-pass events in the past, no longer do.
We are now trying to prepare for larger rainfalls than we historically experience.